

**EAST TROY COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting Minutes – December 13, 2021**

The East Troy Community School District Board met in regular session on December 13, 2021. The meeting was called to order by President Ted Zess at 6:02 p.m followed by the Pledge of Allegiance. Board members also present were Dale Ames, Bob Dignan, Anna Janusz and Steve Lambrechts. Also present were Dr. Christopher Hibner, Amy Foszpanczyk, Kathy Zwirgzdas, administrators/supervisors, and twelve guests. Ted Zess read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

***IV. APPROVAL OF AGENDA AS POSTED***

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A motion was made by Bob Dignan and seconded by Dale Ames for the approval of the agenda as posted. Motion carried unanimously.

***V. APPROVAL OF MINUTES***

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A motion was made by Steve Lambrechts and seconded by Bob Dignan to approve the minutes of the November 15, 2021 regular board meeting and the November 22, 2021 special board meeting. Motion carried unanimously.

***VI. PUBLIC PARTICIPATION PER BOARD POLICY***

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Mike Dreyer requested a correction to the minutes and that the minutes be more complete, with more quality. He also spoke of different measures that should be used for reporting test scores. He also spoke about improvement plans of the Superintendent and Principal(s) that should be submitted to the school board.

Gene Rozmarynowski discussed the position to not have the MS HVAC replaced. He also discussed that having a school of excellence would remove the funding pressures.

***VII. FINANCIAL REPORT***

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Bob Dignan made a motion to approve November 2021 payments in the amount of \$1,739,986.77 and receipts in the amount of \$355,245.86 as reflected on the financial statements. Anna Janusz seconded the motion. Motion carried unanimously.

## ***VIII. DISCUSSION / ACTION ITEMS***

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- A. Approval of donation(s): Bob Dignan made a motion to approve the donation(s) with thanks from the district: Tony and Julie Kader \$500 to the HS wrestling program, Bridget Boll \$450 to the MS art club, Lemberg Electric installing an outlet for a water bottle filler at the HS valued at \$400, Kiwanis Heritage \$450: \$200 to the FFA and \$250 to the District, Mr. and Mrs. Janusz \$1,154 to the Building and Grounds department. Dale Ames seconded the motion. Motion carried unanimously. Stacey Kuehn also reported on the recent VOICE grants from Gateway for various equipment to the High School.
- B. Transportation update – “Remarkable Rider” program: Andy Daniels and Rachel Neubauer reported on the current status of transportation and a new program to recognize students helping on buses partnering with IGET for movie rewards. Mya Kuhlman, Breyden Middleton, Annabelle Dull, and Trapper Stoychoff were honored as Remarkable Rider Award recipients at this board meeting.
- C. Student Representative Report: None.
- D. East Troy School District Safety Procedures: Dr. Hibner updated the Board on protocols and policy regarding safety training, the prevention side, and the response side. He reiterated the importance of confirming / substantiating information as well as the confidentiality necessary with student and staff records.
- E. District and School Report Cards: Amy Foszpanczyk reported on the district report card. Each principal(s) reported on their building report card data.
- F. WI Forward Cohort Data: (This was discussed prior to E.) Amy Foszpanczyk talked with the board on cohort data presented in the board packets.
- G. Discussion and action, if appropriate, regarding East Troy Middle School HVAC project and approval of bids / ESSER III: PSI discussed the proposed MS HVAC project as well as the bid three part plan. Kathy Zwirgzdas discussed funding options. Bob Dignan made a motion to pursue the HVAC project ETMS 1,2, and 3, utilizing the funding options as laid out in point III.a., with the bids as presented in closed session. Dale Ames seconded the motion. Motion carried.
- H. Approval of 2022-2023 School Year Calendar: Anna Janusz made a motion to approve the calendar. Bob Dignan seconded the motion. Motion carried unanimously.
- I. 2022-2023 High School Planning Guide: Sarah Eckert presented on changes. Ted Zess made a motion to approve the guide. Anna Janusz seconded the motion. Motion carried unanimously.

- J. Approval of 2020-2021 Audit Report: Ted Zess made a motion to approve the change. Bob Dignan seconded the motion. Motion carried unanimously.
- K. Approve revision to Fund number in policy 662.1: Ted Zess made a motion to approve the change from Fund 60/61 to 21. Dale Ames seconded the motion. Motion carried unanimously.
- L. Overnight field trip request: Anna Janusz made a motion to approve the Key Club trip. Bob Dignan seconded the motion. Motion carried unanimously.
- M. COVID -19 update and review of new quarantine / exclusion practices per October 25 board meeting: Dr Hibner reported on the numbers.
- N. Discussion related to Doubek building: Andy Daniels presented on current uses of the buildings and costs, as well as replacement/relocation ideas and related costs.
- O. E.T. High School senior photos in yearbook: Kent Kleinowski and Stacey Kuehn presented a situation to discuss with the Board for direction on a future policy.
- P. Notice of School Board election: Dr. Hibner read the notice.
- Q. Enhancement / Supplemental compensation request: Moved to executive session.
- R. Personnel employment issue: Moved to executive session.
- S. Administrator and Supervisory contracts per Statute 118.24(6): Moved to executive session.
- T. Evaluation of District Administrator: Moved to executive session.

## ***IX. ADMINISTRATIVE REPORTS***

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- A. District Administrator Report:
  - i. Deepest condolences on behalf of the East Troy School District to the Trader Family with the passing of Cathy
- B. Business Manager Report: New auditor selection: KerberRose
- C. Director of Teaching and Continuous Improvement of Student Learning Report: Update pertaining to the November 15, 2021 Student Learning Subcommittee Meeting
- D. Director of Pupil Services: Operational Guide verbiage
- E. School Board President's Report: None

## ***X. POLICY REVIEW AND DEVELOPMENT***

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2nd Reading – Records Retention (new policy)

## ***XI. COMMUNICATIONS/ANNOUNCEMENTS***

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None.

***XII. BOARD OF EDUCATION – FUTURE ITEMS***

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Learning Loss of ESSER funds during budget process. Gateway utilizing portions of Doubek school.

***XIII. ADJOURN TO EXECUTIVE SESSION***

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Ted Zess made a motion to adjourn to executive session at 11:26 p.m. for the purposes of discussion of personnel employment issue, enhancement/supplemental compensation request, administration and supervisory contracts per Statute 118.24(6), and evaluation of District Administrator as provided under 19.85(1)(b), and 19.85(1)(c). Bob Dignan seconded the motion. Roll Call Vote: Steve Lambrechts – yes; Anna Janusz – yes; Dale Ames – yes; Bob Dignan – yes; Ted Zess – yes. Motion carried unanimously.

***XIV. RECONVENE TO OPEN SESSION –***

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Steve Lambrechts made a motion to reconvene to open session at 12:02 a.m. Bob Dignan seconded the motion. Motion carried unanimously.

Steve Lambrechts made a motion to approve of enhancement/supplemental compensation request as presented. Bob Dignan seconded the motion. Motion carried unanimously.

***XV. ADJOURNMENT***

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A motion was made by Bob Dignan and seconded by Steve Lambrechts to adjourn. Motion carried unanimously. Meeting adjourned at 12:03 a.m.

Respectfully submitted,

Steve Lambrechts